

REF: BSMRMU/REG-306/22/০৭

Date: 17 January 2022

**Office Order (Tour/Visit Abroad)-০৪ /2022**

The Authority of Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Lieutenant M M Jahangir, (SD), (S), BN (Retd.), Deputy Registrar, (Contractual), BSMRMU (Passport No: A00017189), Ex-Bangladesh leave for 15 (Fifteen) days with effect from 22 January 2022 to 05 February 2022 for Performing Umrah in Saudi Arabia. This permission is granted under the following terms and conditions:

- (a) Thirteen (13) days will be treated as earned leave and two (02) days will be treated without pay leave.
- (b) During this, his salary will be paid in Bangladeshi currency as in the usual manner.
- (c) Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard.
- (d) After returning to Bangladesh, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.



By the Order of Vice-Chancellor

Mohammad Sajedul Karim  
Commodore BN  
Registrar (Acting)

Distribution (Not According to Seniority):

**Internal:**

1. Vice-Chancellor, BSMRMU.
2. Treasurer, BSMRMU.
3. Director, Finance & Accounts, BSMRMU. (with request to take necessary action).
4. Director, ICT, BSMRMU (with request to upload to the website).
5. Office file/Personal file.

**External:**

1. Director General, Passport and Immigration, Dhaka, Bangladesh.
2. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
3. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.